



Clark College

Board of Trustees Regular Meeting

Wednesday, June 9, 2021 at 5:00pm

Via Zoom

Zoom Link: [Here](#)

Meeting ID: 830 6924 3026

Password: 338966

Call In (253) 215-8782

Board of Trustees Regular Meeting Packet

Wednesday, June 9, 2021 at 5:00pm via Zoom

- I. **Call to Order/Agenda Review - Chair Strong**
- II. **Action Items/Consent Agenda – Chair Strong**
 - A. #1 – May 26, 2021 Regular Board Meeting Minutes
 - B. #2 – 2021-22 Budget
 - C. #3 – 2021-22 Proposed SA Fee Budget
 - D. #4 – Adopting the Emergency Rule Changes to the Student Conduct Code by Adopting the Supplemental Title IX Student Conduct Procedures at WAC 132N-125-300 through 340
- III. **Constituent Reports**
 - A. ASCC – Josiah Joner
 - B. AHE – Suzanne Southerland
 - C. WPEA – Chris Layfield
 - D. Foundation – Lisa Gibert
- IV. **Staff Presentation, *Student Distribution/Use of the CARES/HEERF Funds* – Sheri Terjeson, Financial Wellness Program Manager, Career Services**
- V. **Reports from Board Members – Chair Strong**
- VI. **President’s Report – President Edwards**
 - A. Introductions – President Edwards introducing Brad Avakian, Vice President of Human Resources
- VII. **Tribute in Remembrance of Trustee Jane Jacobsen**
- VIII. **Public Comment – Chair Strong**

Public comment will be limited to two minutes each.
- IX. **Next Meeting**

The next meeting of the Board of Trustees is a retreat, currently scheduled for Wednesday, July 28, 2021 at 9am (location TBD). The next regular meeting of the Board of Trustees is currently scheduled for Wednesday, August 25, 2021 at 5pm via Zoom.
- X. **Executive Session – Chair Strong**

An Executive Session may be held for any allowable topic under the Open Public Meetings Act.
- XI. **Adjournment – Chair Strong**

Clark College
Minutes of the Regular Meeting of the Board of Trustees
May 26, 2021
Via Zoom

In Attendance

Rekah Strong, Chair
Jeanne Bennett, Vice Chair
Cristhian Canseco Juarez, Trustee
Paul Speer, Trustee

Absent

None.

Administrators

Dr. Karin Edwards, President
Dr. Michele Cruse, Interim Vice President of Student Services
Dr. Genevieve Howard, Interim Vice President of Instruction
Darcy Rourk, Interim Vice President of Human Resources
Sabra Sand, Interim Vice President of Administrative Services
Valerie Moreno, Chief Information Officer

Others

Kim Witherspoon, Assistant Attorney General
Suzanne Southerland, AHE President
Courtney Braddock, WPEA Steward
Josiah Joner, ASCC President
Lisa Gibert, CEO, Clark College Foundation
Stephanie Weldy, Recorder

I. Call to Order/Agenda Review

Chair Strong called the meeting to order at 5:02pm.

Chair Strong opened the meeting, expressing her condolences and remembrance of Trustee Jane Jacobsen. The Trustees took time to share personal stories that highlighted Trustee Jacobsen's work in the community and her impact at Clark. Chair Strong shared that there will be an opportunity for a formal remembrance at the June 9 Board of Trustees meeting.

II. Action Items

- A. #1 – April 28, 2021, Board Meeting Minutes
- B. #2 – Consideration of Tenure

MOTION: Trustee Speer made a motion to approve Agenda Items II A. Trustee Bennett seconded the motion, and Agenda Items II A. unanimously passed (Chair Strong abstained due to not attending the April 28, 2021, Regular Board Meeting).

MOTION: Trustee Canseco Juarez made a motion to approve Agenda Items II B. Trustee Speer seconded the motion, and Agenda Items II B. unanimously passed (Trustee Bennett abstained due to not attending the Executive Session on May 20, 2021). Tenure was granted to Lynda D. Benak, (Nursing) and Valentina Pishchanskaya-Cayanan (Counseling).

III. Constituent Reports

A. ASCC

President Joner gave an update on ASCC and highlighted collaboration for Earth Day week with WSUV and LCC. Mr. Joner shared that the 2021-2022 ASCC officer recruitment is underway, and interviews will be taking place over the next few weeks. Mr. Joner updated the Board on the Services and Activities Fee Committee and released the initial S&A fee budget. Mr. Joner shared that the Oswald Awards will be taking place on June 3, and President Edwards will be the guest speaker (limited in-person event for students who have registered). Mr. Joner shared that ASCC is currently working on the 2021-2022 priorities (student resource access, systemic challenges reformation, statewide initiative). The Board thanked Mr. Joner for his leadership and challenging work over the year.

President Joner introduced Kai Sukles, ASCC Finance Director. Ms. Sukles shared an S&A fee budget overview with the Board and the decisions and relevant recommendations to the allocation process. Ms. Sukles shared that the S&A Fee Committee received funding requests totaling \$1,979,392 with a projection of available funds for allocation for \$1,546,210. Ms. Sukles shared that the impacts of COVID-19 on college operations presented an ongoing challenge to committee funding decisions. Ms. Sukles shared that a review for each program request was evaluated and adjusted based on a hybrid fall quarter, past use (excluding last year), and student support of requested funds. Ms. Sukles shared the fee structure (credits, current fee, proposed fee and difference). Ms. Sukles shared that ASCC will utilize \$449,788 one-time funds to support activities, and the revenue shortfall created by reducing the fee. The Board thanked Ms. Sukles for her presentation.

B. AHE

Suzanne Southerland gave an update on AHE and highlighted a collaborative effort with the WPEA to host a vaccine clinic at the STEM building. Ms. Southerland shared that the faculty will be providing a banner and single-stemmed flowers for students at commencement this year and are looking forward to seeing students in person. Ms. Southerland shared her gratitude for the AHE, Executive Cabinet and Budget Committee for their challenging work on the budget. Ms. Southerland expressed her condolences for Trustee Jacobsen.

C. WPEA

Courtney Braddock expressed her condolences for Trustee Jacobsen on behalf of WPEA. Ms. Braddock shared her appreciation for the work of Sara Thorsen and her stewardship work with WPEA. Ms. Braddock shared that there are ongoing contract violations and concerns. Ms. Braddock shared that training was provided from the Office of Financial Management; however, there continue to be violations. Ms. Braddock shared that the WPEA is excited to work with the new Vice President of Human Resources. Ms. Braddock shared that she and Mr. Layfield have had monthly meetings with President Edwards and have discussed returning to face-to-face classes, vaccines, and budget cut proposals.

D. Foundation

CEO Gibert expressed her condolences for Trustee Jacobsen on behalf of the Foundation. CEO Gibert also expressed her condolences for Al Bauer. CEO Gibert shared that the Foundation has been working on their 2021-2022 budget and will be before the Foundation Board in June. CEO Gibert shared that the Foundation is looking forward to awarding \$1.2 million in scholarships for next year's students. The Board thanked CEO Gibert and the Foundation for their fundamental work in fundraising for the College.

IV. Faculty Presentation, *Intercultural Competency Training Series in Communication Studies* – Professor Deena Godwin, MS. & Professor Richa Sharma, MS., MBA

Dr. Genevieve Howard introduced Deena Godwin and Richa Sharma. Ms. Godwin and Ms. Sharma shared a PowerPoint presentation that highlighted cultural competence completion rates in CMST. The presentation focused on the purpose of the assessment, data from fall 2016 to spring 2019, how the CSMT department will help ensure more consistency among sections and increase completion rates for specific populations, specific strategy for cultural competence training, an overview of the 2020-2021 trainings, training results, culturally responsive teaching strategy examples, and next steps.

The Board thanked Ms. Godwin and Ms. Sharma for their presentation and their intentional work.

V. Reports from Board Members

Trustee Canseco shared that he has continued with his onboarding with Trustee Speer and Ms. Weldy. Trustee Canseco Juarez shared that he has had an opportunity to meet with President Edwards monthly and explore partnership opportunities with other community groups (such as LULAC). Trustee Canseco shared that he is looking forward to participating in Commencement.

Trustee Bennett shared that she has had the opportunity to meet with President Edwards on a monthly basis. Trustee Bennett shared that she serves on the Foundation Board as a representative of Clark College and is encouraged by the multiple conversations and variety of conversations regarding the upcoming memorandum and the work that needs to be done. Trustee Bennett shared that the College and Foundation are working together pertaining to anti-racism, moving beyond equity and inclusion to a position of anti-racism. Trustee Bennett thanked Eric Merrill, Foundation Board Chair, for his leadership and service to the Foundation.

Trustee Speer shared that he attended the Washington Association of College Trustees Conference and during the conference. Trustee Speer shared that during the conference, he had the opportunity to participate in the development of a new by-law, a Diversity, Equity and Inclusion Committee. Trustee Speer shared that an email was recently sent regarding voting on new Board officers and committee assignments. Trustee Speer shared the Southwest Washington Equity Coalition has continued in their great work and acknowledged Rashida Willard and her team for the ongoing work and their development of the Equity Decision Making Tool that has been implemented in other parts of the community/Clark County. Trustee Speer shared his gratitude for the Communications and Marketing Team and the way in which they have helped Clark and their programs be visible in the community.

Chair Strong shared that she has continued weekly meetings with President Edwards. Chair Strong shared that she participated in the BOD/BOT meeting and looks forward to continuing cultivating a relationship with the Foundation and ways in which to create intentionality of supporting the

College's goals. Chair Strong shared that she had an opportunity to greet Governor Inslee when he visited Clark to learn more about the Career Launch Program.

VI. President's Report – President Edwards

A. President's Updates

President Edwards shared that she is having conversations with colleagues across the State regarding a return to campus plan. President Edwards shared those protocols continue to change and more information will be communicated as guidance continues to be provided regarding vaccinations and social distancing. President Edwards shared that she is looking forward to participating in some upcoming in-person events, the Oswald Awards and Commencement. President Edwards acknowledged the two newly tenured faculty and offered her congratulations. President Edwards acknowledged and shared her appreciation for the members of the Strategic Enrollment Management Team for their diligent work. President Edwards acknowledged and Sabra Sand and her team for leading the budget committee as well as the clean audit Clark received.

President Edwards introduced Sabra Sand to present the 2019-20 Financial Statement. Ms. Sand updated the Board that the College received an unmodified audit opinion, a clear opinion for the 6th consecutive year (no issues or concerns). Ms. Sand shared that the significant areas of focus were on the ctLink conversion (payroll systems and tuition calculations) and risk management override of controls. Ms. Sand shared about the pension plans offered by the State of Washington (GASB 68, 73, and 75) and how they significantly impact net positions and other areas of the financial statement. Ms. Sand shared a net position comparison without GASB 68, 73 and 75 (reduces the College's net position by \$55,894,430). Significant changes to the College's financial position, such as a change in current assets (\$1,657,772), increase in capital assets (\$806,438), increase in current liabilities (\$763,912), an increase in noncurrent liabilities (\$3,484,284). Ms. Sand shared that moving forward, GASB 84 (fiduciary activities) and GASB 87 (leases) will be evaluated.

VII. Public Comment

The following people gave public comment: Cammie Pasovic.

VIII. Next Meeting

The next regular meeting of the Board of Trustees is currently scheduled for Wednesday, June 9, 2021, at 5:00pm via Zoom.

IX. Executive Session

The Board did not go into Executive Session.

X. Adjournment

There being no further business, the meeting adjourned at 7:14pm.

Rekah Strong, Chair

Stephanie Weldy, Recorder
May 26, 2021



To: Dr. Karin Edwards, President
From: Sabra Sand, Interim Vice President of Administrative Services
Date: June 1, 2021
Subject: 2021-22 Budget

Background:

Through a new and more inclusive process, the Budget Committee and Executive Cabinet jointly completed the very difficult work of building the College budget for 2021-22. This was a challenging process, estimating the enrollment impacts of COVID, offsetting that with funding from the CARES grants, while also making necessary reductions across many areas of the College to cover the cost of increased expenditures.

For the 2021-22 fiscal year, the College faced a projected deficit of approximately \$5.77 million. A large part of that deficit was the decline in enrollment as a direct result of COVID. Revenue estimates for 2021-22 included the impacts of COVID, where the CARES grants will be utilized to offset approximately \$3.6 million in the operating budget. At the same time, increased costs of approximately \$2.77 million impacted the budget. Those costs were covered by both the tuition rate increase and by reductions of approximately \$2.11 million.

Reductions in personnel costs across all employee categories account for \$1.82 million, or 87%, of the total amount of next year's proposed reductions. Of that total, \$1.74 million are reductions to vacant positions or transfers to other funding sources. The remaining reductions are to goods and services, equipment and travel.

The budget process this year began with all Executive Cabinet units presenting 5% budget reduction scenarios. In all, 49 proposals for a combined total of \$3.19 million were presented to the College community in open forums. Executive Cabinet and the Budget Committee rated all proposals using a risk rubric, and then met in three different meetings to further review and prioritize the proposals. In the end, these budget conversations resulted in reductions that were not across the board, but thoughtful and strategic. The 2021-22 budget is now ready for you to submit to the Board of Trustees on June 9. Key elements of this budget include the following:

- The College is projecting to serve 4,326 state-support FTES, down 781 from the 2020-21 budget.
- The College is projecting to serve 1,720 Running Start FTES, down 205 from the 2020-21 budget.
- Running Start reimbursement rates increased by about 0.52%; tuition rates increased by 2.8%.
- The College is budgeting lost revenue associated with Tuition and Running Start in the amount of \$3,659,061, from the CARES grant funds

Recommendation:

I recommend approval of the College's 2021-22 operating budget per the attached documents:

- Page 1.** State Allocation & Projected Revenue: total budget of \$185,417,047 for all funds.
Page 2. 2021-22 Budget by Uses of Revenue illustrates the allocation of resources among the divisions of the College.

**CLARK COLLEGE
2021-22
Sources of Funds**

	Funded FTE's	2020-21 Base Budget	Funded FTE's	2021-22 Base Budget
STATE ALLOCATION				
General Fund	7,075	\$ 38,938,967	7,074	\$ 38,685,745
University Contracts	17	97,118	17	97,118
Aerospace	17	-	17	-
Worker Retraining	188	971,948	188	946,323
	7,297	40,008,033	7,296	39,729,186
TUITION				
Tuition - General	4,920	14,661,404	4,131	12,912,193
BAS Tuition	121	587,084	150	1,095,450
International	66	528,712	45	329,715
Lost Revenue - CARES		-		1,834,272
	5,107	15,777,200	4,326	16,171,630
OTHER				
Running Start	1,925	14,467,068	1,720	13,189,641
Lost Revenue - CARES		-		1,824,789
DEDICATED FUNDS				
Matriculation Fee		560,000		560,000
Continuing Education Fees		542,499		542,499
Resale Charges		65,413		65,413
Class Fees		1,721,783		1,721,783
Tech Fee		1,760,728		1,760,728
GED Testing Fees		11,045		11,045
Career Center Fees		1,700		1,700
Admissions Fee		180,270		-
Admissions Fee - Accounting		14,000		-
Surplus Sale Revenue		15,326		15,326
Health Occupation Admissions		24,000		24,000
Registration Late Fee		10,000		-
Transcript Services		46,000		46,000
		4,952,764		4,748,494
Subtotal (Operating)		75,205,065		75,663,740
OTHER FUND SOURCES				
Grant & Contracts		3,177,232		11,071,188
Internal Support Services		555,446		555,446
ASCC & Clubs		1,931,411		2,017,028
Bookstore		3,433,389		3,433,389
Parking		477,524		477,524
Auxiliary Enterprises		2,879,378		2,879,378
Student Financial Aid		25,491,943		32,177,478
Capital Projects		6,668,192		57,141,876
Subtotal		44,614,515		109,753,307
TOTAL COLLEGE BUDGET		\$ 119,819,580		\$ 185,417,047

CLARK COLLEGE
2021-22
Uses of Funds

	2020-21 Base Budget	2021-22 Base Budget	Change	% Change
Operating Budget				
Vice President of Instruction	48,117,807	46,783,637	(1,334,170)	-2.8%
Vice President of Student Affairs	9,175,307	8,626,492	(548,815)	-6.0%
Vice President of Administrative Services	9,325,350	9,135,632	(189,718)	-2.0%
Chief Information Officer	5,464,503	5,286,121	(178,382)	-3.3%
Vice President of Human Resources	1,432,052	1,360,449	(71,603)	-5.0%
Chief Communication Officer	805,948	782,151	(23,797)	-3.0%
President	734,200	712,590	(21,610)	-2.9%
Vice President for Diversity & Equity	614,703	614,703	-	0.0%
Other:		-		
Salary/Benefit/Other changes to be allocated	(464,805)	2,361,965	2,826,770	
Subtotal	75,205,065	75,663,740	458,675	
Other Funds Sources				
Grant & Contracts	3,177,232	11,071,188	7,893,956	248.5%
Internal Support Services	555,446	555,446	-	0.0%
ASCC & Clubs	1,931,411	2,017,028	85,617	4.4%
Bookstore	3,433,389	3,433,389	-	0.0%
Parking	477,524	477,524	-	0.0%
Auxiliary Enterprises	2,879,378	2,879,378	-	0.0%
Student Financial Aid	25,491,943	32,177,478	6,685,535	26.2%
Capital Projects	6,668,192	57,141,876	50,473,684	756.9%
Subtotal	44,614,515	109,753,307		
TOTAL COLLEGE BUDGET	119,819,580	185,417,047		

* Adjusted Base

s.sand
5/25/2021

S&A Fee Budget Overview: Decisions and Relevant Recommendations to Allocation Process

The S&A Fee Committee met virtually on Zoom over the last two months to hear budget requestor presentations, review each budget thoroughly, hear initial budget appeals and ultimately, create a balanced budget.

The S&A Fee Committee received funding requests totaling \$1,979,392 with a projection of available funds for allocation in the amount of \$1,546,210. The impacts of COVID-19 on College operations presented an ongoing challenge to committee funding decisions.

Based on this uncertainty, the S&A Fee Committee decided to:

- Review each program request and adjust based on a hybrid fall quarter, past use (excluding last year) and student support of requested funds. Impacts of this were:
 - Fund ground travel only for hybrid fall quarter
 - Permitted group with fall quarter air travel request to submit one-time funding requests if the College travel policy allows
 - Reduction of supplies, food, and printing for a hybrid fall quarter
 - No international travel approved for the 2021-2022 school year (May request through one-time funding if the College and destination countries allow)
- Decreased the per credit fee requirement for students to the 2010-2011 S&A Fee rate to reduce the burden on students. This reduced revenue by \$155,502.16, making a full-time 15 credit student's fee payment \$13.90 less each quarter.

Credits	Current Fee (20-21)	Proposed Fee (State Maximum S&A Fee for 2010-2011)	Difference
1-10	\$9.54 per credit	\$8.60 per credit	(\$0.94) per credit
11-18	\$5.10 per credit	\$4.20 per credit	(\$0.90) per credit

- Utilize \$449,788 of the growing one-time funds to support activities, as well as the revenue shortfall created by the reduction of the fee. The S&A Fee Committee wanted to utilize current and unused fees in the current year versus charging students additional fees.

Associated Students of Clark College
2021 - 2022 Services and Activities Fees Budget Handbook

Section 2: Summary of 2021-2022 S&A Fee Operating Budget

Revenues	2020-2021	2021-2022	Change
Services and Activities Fees	1,756,550	1,546,210	(210,340)
Use of Fund Balance	183,111	449,788	266,677
Athletics Administration	6,000	6,000	-
Counseling & Health Center	10,000	500	(9,500)
The Independent	5,600	5,355	(245)
Students of the American Dental Hygienists' Association	2,000	2,500	500
STEM-NERD Girls/Engineering	700	1,050	350
Student Life	200	-	(200)
Theatre	8,000	5,625	(2,375)
Total Revenues	1,972,161	2,017,028	44,867

Expenses	2020-2021	2021-2022	Change
Activities Programming Board (APB)	122,252	121,252	(1,000)
Aerospace and Robotics	-	50,762	50,762
Archer Gallery	18,151	31,917	13,766
Athletics Administration	110,400	110,000	(400)
Athletic Coaches	104,313	111,559	7,246
Athletics, Men's	153,720	153,720	-
Athletics, Women's	156,900	156,900	-
Child and Family Studies	111,772	97,709	(14,063)
Clark Art Talks	15,941	24,439	8,498
Club Service Funding	11,250	11,250	-
Columbia Writer's Series	14,761	17,557	2,796
Counseling and Health Center	169,277	194,943	25,666
Student IDs	55,000	22,500	(32,500)
Discounted Fitness Passes	5,200	2,600	(2,600)
Entrepreneur Program*	12,031	-	(12,031)
Iceberg	20,242	20,082	(160)
Independent, The	106,582	107,660	1,078
Instrumental Music	47,148	14,011	(33,137)
Intramurals	11,846	14,673	2,827
Model United Nations	20,655	18,860	(1,795)
Multicultural Student Affairs	-	66,088	66,088
Northwest Athletic Conference (NWAC) Travel	50,000	35,000	(15,000)
Orchestra	20,273	23,529	3,256
Outdoor and Recreation	32,318	32,318	-
Pep Band	12,334	12,185	(149)
Phi Theta Kappa	-	24,871	24,871
Phoenix	36,801	35,833	(968)
Students of the American Dental Hygienists' Association (SADHA)	11,364	8,678	(2,686)
STEM NERD Girls/Engineering	24,437	25,337	900
Student Ambassadors	22,675	22,909	234
Student Government	107,296	120,188	12,892
Student Life	201,818	204,519	2,701
Theatre	85,825	81,704	(4,121)
Vocal Music	44,465	41,475	(2,990)
World Languages - Japanese	31,210	-	(31,210)
World Languages - Spanish*	23,904	-	(23,904)
Total Expenses	1,972,161	2,017,028	44,867

*Withdraw or did not submit request.

RULE-MAKING ORDER EMERGENCY RULE ONLY



CR-103E (December 2017) (Implements RCW 34.05.350 and 34.05.360)

Agency: Clark College

Effective date of rule:

Emergency Rules

- Immediately upon filing.
 Later (specify) _____

Any other findings required by other provisions of law as precondition to adoption or effectiveness of rule?

- Yes No If Yes, explain:

Purpose: On May 19, 2020, the Federal Register printed amendments to Title IX regulations [85 FR 30575]. The new regulations address the grievance process for formal complaints of sexual harassment and are scheduled to take effect on August 14, 2020. This requires emergency updates to the College's Code of Student Conduct to be compliant with federal regulations.

Citation of rules affected by this order:

New: Discipline Procedures for Cases Involving Allegations of Violation of Title IX, WAC 132N-125-300, WAC 132N-125-305, WAC 132N-125-310, WAC 132N-125-315, WAC 132N-125-320, WAC 132N-125-325, WAC 132N-125-330, WAC 132N-125-335, WAC 132N-125-340

Repealed:

Amended:

Suspended:

Statutory authority for adoption: Chapter 34.05 RCW and RCW 28B.50.140(13); 20 U.S.C. § 1092(f); Title IX of the Education Amendments of 1972, 20 U.S.C. § 1681 et seq

Other authority:

EMERGENCY RULE

Under RCW 34.05.350 the agency for good cause finds:

- That immediate adoption, amendment, or repeal of a rule is necessary for the preservation of the public health, safety, or general welfare, and that observing the time requirements of notice and opportunity to comment upon adoption of a permanent rule would be contrary to the public interest.
 That state or federal law or federal rule or a federal deadline for state receipt of federal funds requires immediate adoption of a rule.

Reasons for this finding: Clark College is required by the United States Department of Education to comply with the recently adopted Title IX regulations, which take effect on August 14, 2020.

**Note: If any category is left blank, it will be calculated as zero.
No descriptive text.**

Count by whole WAC sections only, from the WAC number through the history note.
A section may be counted in more than one category.

The number of sections adopted in order to comply with:

Federal statute:	New	_____	Amended	_____	Repealed	_____
Federal rules or standards:	New	<u>9</u>	Amended	_____	Repealed	_____
Recently enacted state statutes:	New	_____	Amended	_____	Repealed	_____

The number of sections adopted at the request of a nongovernmental entity:

Neu ____ Amended ____ Repealed ____

The number of sections adopted on the agency's own initiative:

Neu ____ Amended ____ Repealed ____

The number of sections adopted in order to clarify, streamline, or reform agency procedures:

Neu 9 Amended ____ Repealed ____

The number of sections adopted using:

Negotiated rule making: Neu ____ Amended ____ Repealed ____

Pilot rule making: Neu ____ Amended ____ Repealed ____

Other alternative rule making: Neu ____ Amended ____ Repealed ____

Date Adopted: June 9, 2021

Signature:

Name: Bob Williamson



Title: Special Projects Administrator

**DISCIPLINE PROCEDURES FOR CASES INVOLVING ALLEGATIONS OF VIOLATION OF
TITLE IX**

NEW SECTION

WAC 132N-125-300 Order of precedence. This supplemental procedure applies to allegations of sexual harassment subject to Title IX jurisdiction pursuant to regulations promulgated by the United States Department of Education. See 34 C.F.R. Part 106. To the extent these supplemental hearing procedures conflict with Clark College's standard disciplinary procedures, WAC 132N-125-005 through 132N-125-225, these supplemental procedures shall take precedence.

NEW SECTION

WAC 132N-125-305 Prohibited conduct under Title IX. Pursuant to RCW 28B.50.140(13) and Title IX of the Education Amendments Act of 1972, 20 U.S.C. Sec. 1681, Clark College may impose disciplinary sanctions against a student who commits, attempts to commit, or aids, abets, incites, encourages, or assists another person to commit, an act(s) of "sexual harassment."

For purposes of this supplemental procedure, "sexual harassment" encompasses the following conduct:

(1) Quid pro quo harassment. A Clark College employee conditioning the provision of an aid, benefit, or service of the college on an individual's participation in unwelcome sexual conduct.

(2) Hostile environment. Unwelcome conduct that a reasonable person would find to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the college's educational programs or activities, or employment.

(3) Sexual assault. Sexual assault includes the following conduct:

(a) Nonconsensual sexual intercourse. Any actual or attempted sexual intercourse (anal, oral, or vaginal), however slight, with any object or body part, by a person upon another person, that is without consent and/or by force. Sexual intercourse includes anal or vaginal penetration by a penis, tongue, finger, or object, or oral copulation by mouth to genital contact or genital to mouth contact.

(b) Nonconsensual sexual contact. Any actual or attempted sexual touching, however slight, with any body part or object, by a person upon another person that is without consent and/or by force. Sexual touching includes any bodily contact with the breasts, groin, mouth, or other bodily orifice of another individual, or any other bodily contact in a sexual manner.

(c) Incest. Sexual intercourse or sexual contact with a person known to be related to them, either legitimately or illegitimately, as an ancestor, descendant, brother, or sister of either wholly or half

related. Descendant includes stepchildren and adopted children under the age of eighteen.

(d) Statutory rape. Consensual sexual intercourse between someone who is eighteen years of age or older and someone who is under the age of sixteen.

(4) Domestic violence. Physical violence, bodily injury, assault, the infliction of fear of imminent physical harm, sexual assault, or stalking committed by a person with whom the victim shares a child in common, by a person who is cohabitating with or has cohabitated with the victim as a spouse, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the state of Washington, or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the state of Washington, RCW 26.50.010.

(5) Dating violence. Physical violence, bodily injury, assault, the infliction of fear of imminent physical harm, sexual assault, or stalking committed by a person:

(a) Who is or has been in a social relationship of a romantic or intimate nature with the victim; and

(b) Where the existence of such a relationship shall be determined based on a consideration of the following factors:

(i) The length of the relationship;

(ii) The type of relationship; and

(iii) The frequency of interaction between the persons involved in the relationship.

(6) Stalking. Engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for their safety or the safety of others, or suffer substantial emotional distress.

NEW SECTION

WAC 132N-125-310 Title IX jurisdiction. (1) This supplemental procedure applies only if the alleged misconduct:

(a) Occurred in the United States;

(b) Occurred during a Clark College educational program or activity; and

(c) Meets the definition of sexual harassment as that term is defined in this supplemental procedure.

(2) For purposes of this supplemental procedure, an "educational program or activity" is defined as locations, events, or circumstances over which the college exercised substantial control over both the respondent and the context in which the alleged sexual harassment occurred. This definition includes any building owned or controlled by a student organization that is officially recognized by the Clark College.

(3) Proceedings under this supplemental procedure must be dismissed if the decision maker determines that one or all of the requirements of subsection (1)(a) through (c) of this section have not been met. Dismissal under this supplemental procedure does not prohibit Clark College from pursuing other disciplinary action based on allegations that the respondent violated other provisions of the college's student conduct code, WAC 132N-125-200.

(4) If the student conduct officer determines the facts in the investigation report are not sufficient to support Title IX jurisdiction and/or pursuit of a Title IX violation, the student conduct officer will issue a notice of dismissal in whole or part to both parties explaining why some or all of the Title IX claims have been dismissed.

NEW SECTION

WAC 132N-125-315 Initiation of discipline. (1) Upon receiving the Title IX investigation report from the Title IX coordinator, the student conduct officer will independently review the report to determine whether there are sufficient grounds to pursue a disciplinary action against the respondent for engaging in prohibited conduct under Title IX.

(2) If the student conduct officer determines that there are sufficient grounds to proceed under these supplemental procedures, the student conduct officer will initiate a Title IX disciplinary proceeding by filing a written disciplinary notice with the chair of the student conduct committee and serving the notice on the respondent and the complainant, and their respective advisors. The notice must:

- (a) Set forth the basis for Title IX jurisdiction;
- (b) Identify the alleged Title IX violation(s);
- (c) Set forth the facts underlying the allegation(s);

(d) Identify the range of possible sanctions that may be imposed if the respondent is found responsible for the alleged violation(s); and

(e) Explain that the parties are entitled to be accompanied by their chosen advisors during the hearing and that:

(i) The advisors will be responsible for questioning all witnesses on the party's behalf;

(ii) An advisor may be an attorney; and

(iii) The college will appoint the party an advisor of the college's choosing at no cost to the party, if the party fails to do so.

(3) Explain that if a party fails to appear at the hearing, a decision of responsibility may be made in their absence.

NEW SECTION

WAC 132N-125-320 Prehearing procedure. (1) Upon receiving the disciplinary notice, the chair of the student conduct committee will send a hearing notice to all parties, in compliance with WAC 132N-125-125. In no event will the hearing date be set less than ten days after the Title IX coordinator provided the final investigation report to the parties.

(2) A party may choose to have an attorney serve as their advisor at the party's own expense. This right will be waived unless, at least five days before the hearing, the attorney files a notice of appearance with the committee chair with copies to all parties and the student conduct officer.

(3) In preparation for the hearing, the parties will have equal access to all evidence gathered by the investigator during the inves-

tigation, regardless of whether Clark College intends to offer the evidence at the hearing.

NEW SECTION

WAC 132N-125-325 Rights of parties. (1) Clark College's student conduct procedures, WAC 132N-125-120, 132N-125-125, 132N-125-130, and 132N-125-200, and this supplemental procedure shall apply equally to all parties.

(2) The college bears the burden of offering and presenting sufficient testimony and evidence to establish that the respondent is responsible for a Title IX violation by a preponderance of the evidence.

(3) The respondent will be presumed not responsible until such time as the disciplinary process has been finally resolved.

(4) During the hearing, each party shall be represented by an advisor. The parties are entitled to an advisor of their own choosing and the advisor may be an attorney. If a party does not choose an advisor, then the Title IX coordinator will appoint an advisor of the college's choosing on the party's behalf at no expense to the party.

NEW SECTION

WAC 132N-125-330 Evidence. The introduction and consideration of evidence during the hearing is subject to the following procedures and restrictions:

(1) Relevance: The committee chair shall review all questions for relevance and shall explain on the record their reasons for excluding any question based on lack of relevance.

(2) Relevance means that information elicited by the question makes facts in dispute more or less likely to be true.

(3) Questions or evidence about a complainant's sexual predisposition or prior sexual behavior are not relevant and must be excluded, unless such question or evidence:

(a) Is asked or offered to prove someone other than the respondent committed the alleged misconduct; or

(b) Concerns specific incidents of prior sexual behavior between the complainant and the respondent, which are asked or offered on the issue of consent.

(4) Cross-examination required: If a party or witness does not submit to cross-examination during the live hearing, the committee must not rely on any statement by that party or witness in reaching a determination of responsibility.

(5) No negative inference: The committee may not make an inference regarding responsibility solely on a witness's or party's absence from the hearing or refusal to answer questions.

(6) Privileged evidence: The committee shall not consider legally privileged information unless the holder has effectively waived the privilege. Privileged information includes, but is not limited to, information protected by the following:

(a) Spousal/domestic partner privilege;

(b) Attorney-client and attorney work product privileges;

- (c) Privileges applicable to members of the clergy and priests;
- (d) Privileges applicable to medical providers, mental health therapists, and counselors;
- (e) Privileges applicable to sexual assault and domestic violence advocates; and
- (f) Other legal privileges identified in RCW 5.60.060.

NEW SECTION

WAC 132N-125-335 Initial order. (1) In addition to complying with WAC 132N-125-135, the student conduct committee will be responsible for conferring and drafting an initial order that:

- (a) Identifies the allegations of sexual harassment;
 - (b) Describes the grievance and disciplinary procedures, starting with filing of the formal complaint through the determination of responsibility, including notices to parties, interviews with witnesses and parties, site visits, methods used to gather evidence, and hearings held;
 - (c) Makes findings of fact supporting the determination of responsibility;
 - (d) Reaches conclusions as to whether the facts establish whether the respondent is responsible for engaging in sexual harassment in violation of Title IX;
 - (e) Contains a statement of, and rationale for, the committee's determination of responsibility for each allegation;
 - (f) Describes any disciplinary sanction or conditions imposed against the respondent, if any;
 - (g) Describes to what extent, if any, complainant is entitled to remedies designed to restore or preserve complainant's equal access to Clark College's education programs or activities; and
 - (h) Describes the process for appealing the initial order to the Clark College president.
- (2) The committee chair will serve the initial order on the parties simultaneously.

NEW SECTION

WAC 132N-125-340 Appeals. (1) The parties shall have the right to appeal from the initial order's determination of responsibility and/or dismissal of an allegation(s) of sexual harassment in a formal complaint. The right to appeal will be subject to the same procedures and time frames set forth in WAC 132N-125-215.

(2) The president or their delegate will determine whether the grounds for appeal have merit, provide the rationale for this conclusion, and state whether the disciplinary sanction and condition(s) imposed in the initial order are affirmed, vacated, or amended, and, if amended, set forth any new disciplinary sanction and/or condition(s).

(3) President's office shall serve the final decision on the parties simultaneously.

Grant Status Update

Updated May 28, 2021

Grants In-Development

- 1. Women in Apprenticeship and Nontraditional Occupations. Department of Labor.** Women in Apprenticeship and Nontraditional Occupations grants are intended to increase and retain the number of women in quality Registered Apprenticeship Programs and nontraditional occupations such as those in the manufacturing, infrastructure, cybersecurity and healthcare industries. These grants support efforts of community-based organizations to recruit, mentor, train and retain more women in Registered Apprenticeships and nontraditional occupations. Clark would submit as a partner, with Workforce Southwest Washington serving as the lead – as the community-based organization coordinating workforce development in the region. These grants seek to address the significant under-representation of women in apprenticeship programs and in general in high-growth, high-wage STEM-related occupations. Deadline: **June 4.**
- 2. Title III-A Strengthening Institutions Grant (\$2.25M).** Completed Title III/V eligibility application and received notification of eligibility to compete in Title III-A competitions for FY21. Funds are intended to provide infrastructure – including use for planning, faculty development, and establishing endowment funds. Administrative management, and the development and improvement of academic programs also are supported. Other projects include joint use of instructional facilities, construction and maintenance, and student service programs designed to improve academic success, including innovative, customized, instruction courses designed to help retain students and move the students rapidly into core courses and through program completion, which may include remedial education and English language instruction. Deadline: **July 13.**
- 3. Mental Health Pilot. Funder: SBCTC.** Increasing student access to mental health counseling and services at community and technical colleges. The State Board for Community and Technical Colleges (SBCTC) must establish a pilot program to increase student access to mental health counseling and services. The SBCTC must provide grants to eight CTCs, half located outside the Puget Sound area, to implement one or more strategies to increase access to mental health counseling and services. Funding Amount: Not specified at this time. In the bill's fiscal notes it was estimated at \$114,000 per year (\$109K for a faculty counselor salary/benefits + \$5,000 in goods/services). Selection Criteria. Applicants must: (1) show a commitment to further developing partnerships by engaging with external community providers, including those who provide crisis services and substance; and (2) identify opportunities to expand on-campus mental health counseling and services. Applicants must also demonstrate plans to implement one or more of the eight strategies identified by the Task Force. Timeline: Funding would be from July 1, 2021-June 30, 2025. Expected to be a 2-year grant (2021-2023), with competition in **early Summer 2021.**
- 4. Career Launch – Capital Equipment.** Provides funding for the purchase and installation of capital equipment that supports student learning within eligible Career Launch endorsed programs in the Washington CTC System. Considering proposals for 6 programs: Professional Baking & Pastry Arts; Cuisine Management; Surveying & Geomatics; Cybersecurity; Network Technology; and Welding. Total of \$5M available, with expected competition **Sept 2021.**

- 5. Career Launch – Enrollment.** Supports the implementation of new and expanded Career Launch endorsed programs by providing Full-Time Equivalent Student (FTES) funding to successful applicants. This allocation program will provide for building capacity for career connected workforce training in high demand occupations where unmet employer demand exists for programs that integrate the principles of work-based learning. Funding is allocated for \$8,000 for each FTE growth. Maintenance of increased FTE for 3 years results in permanent allocation of the enhanced FTE funding. Considering proposals for 6 programs: Professional Baking & Pastry Arts; Cuisine Management; Surveying & Geomatics; Cybersecurity; Network Technology; and Welding. Total of \$4M (or ~100 FTES) available, with expected competition **Sept 2021**.
- 6. Advanced Technological Education (ATE). Funder: NSF (up to \$600,000).** The Advanced Technological Education (ATE) program focuses on the education of technicians for the high-technology fields that drive our nation's economy. The program involves partnerships between academic institutions and industry to promote improvement in the education of science and engineering technicians at the undergraduate and secondary institution school levels. The ATE program supports curriculum development; professional development of college faculty and secondary school teachers; career pathways; and other activities. Proposed project is “Developing Stackable Credentials in Emerging Subtractive Manufacturing Fields”, with program and curriculum development. Clark College is proposing development of stackable credentials that meet current and emerging industry needs for high-quality subtractive manufacturing technicians – at all stages of the career pathway. **Deadline Oct 2021**.
- 7. Advancing Innovation and Impact in Undergraduate STEM Education at Two-year Institutions of Higher Education. NSF (no defined budget).** NSF’s Education and Human Resources Directorate seeks to significantly enhance its support for research, development, implementation, and assessment to improve STEM education at the Nation’s two-year colleges. NSF encourages bold, potentially transformative projects that address immediate challenges facing STEM education at two-year colleges and/or anticipate new structures and functions of the STEM learning and teaching enterprise. Focus will include intentional pathways from Transitional Studies through WSU-V, with (a) parent/familial orientation and engagement; (b) career exploration; and (c) mentoring. Co-Principal Investigators: Dr. Travis Kibota & Dalila Paredes. Rolling deadline.
- 8. EXPLORATORY. Racial Equity in STEM Education. National Science Foundation (NSF).** New program solicitation to support bold, ground-breaking, and potentially transformative projects addressing systemic racism in STEM. Core to this funding opportunity is that proposals are led by, or developed and led in authentic partnership with, individuals and communities most impacted by the inequities caused by systemic racism. The voices, knowledge, and experiences of those who have been impacted by enduring racial inequities should be at the center of these proposals, including in, for example: project leadership and research positions, conceptualization of the proposal, decision-making processes, and the interpretation and dissemination of evidence and research results. The proposed work should provide positive outcomes for the individuals and communities engaged and should recognize peoples’ humanity, experiences, and resilience. Proposals need to consider systemic barriers to opportunities and benefits, and how these barriers impact access to, retention in, and success in STEM education, research, and workforce development. With emphasis on research and developing evidence-base, would need to consider partnership with Community College Research Institute, or another research core to support proposal development and implementation. After discussion with Rashida Willard and ODEI Team,

recommend spending Academic Year 2021-2022 cultivating partnerships in the Social Equity Council to co-develop proposal for 2022 submission. Deadline: **March 2022**.

- 9. EXPLORATORY. Facilitating Research at Primarily Undergraduate Institutions: Research in Undergraduate Institutions (RUI). NSF.** The RUI opportunity aims to: (1) support high-quality research by faculty at predominantly undergraduate institutions (PUI); (2) strengthen the research environment in academic departments that are primarily oriented toward undergraduate instruction; and (3) promote the integration of research and education of undergraduate students. The overriding purpose of RUI is to support faculty research, thereby maintaining faculty members' intellectual vibrancy in the classroom and within their research community, although the involvement of undergraduate students in research is an important feature of RUI. Exploration of Clark-specific proposal and/or joint with WSU-V with visiting research opportunities. Rolling deadline.
- 10. EXPLORATORY. Research Experiences for Teachers Sites in Biological Sciences (BIORETS). NSF.** The BIORETS program seeks to extend research opportunities to groups of teachers in fields that are supported by the Directorate for Biological Sciences. The major goals are to enhance teachers' science literacy through personal experience with scientific thinking and the excitement of discovery, and to create mechanisms whereby teachers develop collaborative relationships with each other and with partners from the host institution to advance learning. The research experiences are intended to be translated into curricular changes that have long-term impact on science education and encourage students to enter STEM-related professions. Exploration of opportunities to partner with WSU-V to provide research experiences for Clark faculty and subsequently undergraduates in authentic research. Deadline: **Annually on July 31**
- 11. EXPLORATORY. Bridges to Baccalaureate (~\$1,500,000).** Clark College engaged in conversations with WSU-V regarding creating student pipelines to support underrepresented student participation and success in biomedical science research. Initial discussion with WSU-V identified a common interest in identifying and addressing the barriers to success in STEM for students with disabilities. Cross-institutional discussion with key stakeholders across both colleges is scheduled for January. With joint identification of strategies, collaborative grant development – including the NIH B2B – can be pursued to increase equitable access and success for these high-demand STEM fields. This five-year grant provides funding at the community college level, including 60% tuition remission, \$9,360 annual stipend for students, and training expenses to support CUREs development, Summer Research Academy, and mentorship of students. Collaboration will occur with MESA, and college service areas. **Competition Sept 2022**.
- 12. Air Force Research Laboratories (AFRL). Funder: U.S. Air Force (\$75,005+).** Lead School: Green River. This would be a collaboration, building on the MESA schools that applied for NSF S-STEM funding. Focus on building mentorship opportunities for STEM students and Air Force researchers, through the MentorNet platform – to increase student access and career development, as well as a pipeline to the Air Force research programs, scholarships, and employment opportunities. Clark specific budget is: MESA Director and student travel to the Everett mentoring conference (over 5 years: \$14,405 total in subcontract). And, earmarked 8 research stipends per year to support Clark students. Estimated \$59,600 over 5 years. These would be administered by GRC, so could be more or less depending on student interest across the colleges. Total requested across colleges is \$1.88 million. *LOI Approved for Submission 2020-2021.*

- 13. Improving Undergraduate STEM Education (I-USE). Funder: NSF (\$300,000).** Preparing proposal, focusing on investing in evidence-based and knowledge-generating approaches to understand and improve STEM learning and learning environments, improve the diversity of STEM students and majors, and prepare STEM majors for the workforce. Collaborative proposal with PSU – Erin Shortlidge for course curriculum development for the Travis Kibota / Joe Pitkin course that includes real-time undergraduate research in an introductory course, combining COLL 101, natural science, and social science learning outcomes. Pursuing the Engaged Student Learning Track, with budget up to \$300K over 3 years. **Deadline Feb 2022.**
- 14. EXPLORATORY. Infrastructure and Capacity Building Challenge Grants: Capital Projects. Funder: National Endowment for the Humanities (NEH; up to \$750,000).** Funding provided for capital projects that support the design, purchase, construction, restoration, or renovation of buildings or sites of national, historical, architectural, or cultural significance and facilities that house humanities collections or are used for humanities activities. This includes the purchase and installation of related moveable and permanently affixed equipment and critical building systems, such as electrical, climate control, security, life safety, lighting, utilities, telecommunications, and energy management. Expenditures must be shown to bring long-term benefits to the institution and to the humanities more broadly. Emphasis on engagement of private donors, with fundraising required at a 1:1 match. This means that project could be \$1.5 million – with \$750,000 from NEH and \$750K from private donors, cannot be a shift/reallocation of institutional funds. May/Sept of each year, **potentially May 2022.**
- 15. Career Launch Programs.** Currently in the Career Launch Endorsement Review (CLER) application process. This includes college and employer partnership application to demonstrate earn-and-learn model. Application outlines expectations for each partner, including letters of support from WSW, ESD 112, and SW WA STEM. Endorsement allows a program to apply for enhanced FTES and/or capital equipment funding.
- Engineering – (add'l partner)
 - Diesel Technology
 - Computer Technology
 - BAS – Applied Management

Submitted, Pending Notification (\$2,805,579)

- **Educational Opportunity Center (EOC). Funder: Department of Education (\$1,160,250).** The goal of the EOC program is to increase the number of adult participants who enroll in postsecondary education institutions. An EOC provides counseling and information on college admissions to qualified adults who want to enter or continue a program of post-secondary education. EOC services include academic advice; personal counseling; career workshops; information on post-secondary educational opportunities and financial assistance; assistance with completing applications for college admissions, testing and financial aid; financial literacy; coordination with nearby postsecondary institutions; media activities designed to involve and acquaint the community with higher education opportunities; and tutoring and mentoring. Budget for \$232,050 per year for 5 years, serving a minimum of 850 participants each year.
- **Scholarships in STEM (S-STEM). Funder: NSF (\$637,579).** Submitted revised consortia proposal for STEM Horizons, renamed Cascadia STEM Mentoring Alliance. This builds on MESA Programs throughout the state, providing student scholarships and mentoring to increase the number of low-income students pursuing and successfully transferring to 4-year institution with STEM degrees. Building on MESA, focus will be to support historically underrepresented (African American, Native American, Latino/Hispanic, and Pacific Islander/Hawaiian) community college students who transfer to universities and earn STEM bachelor's degrees. The period of performance is 4 years, with 75% allocated to student scholarships.
- **Supplemental Assistance for Institutions of Higher Education (SAIHE). Funder: Dept of Education (\$400,000).** With eligibility for Title III/V programs (effective for FY21), Clark is eligible for SAIHE competition. This is funding through the HEERF II (second iteration of CARES Act) to provide additional support for high-need institutions. The SAIHE program supports institutions of higher education (IHEs) with unmet needs related to recovery from disruptions in the finances, day-to-day operations, instruction, and student supports due to coronavirus. Similar restrictions and reporting requirements as the other allocations under HEERF II. Funding amount will be based on enrollment overall and among Pell recipients.
- **Perkins Non-Traditional Employment and Training Grant. SBCTC (\$4,985).** Under Perkins State Plan, funding to support student enrollment in programs/training that lead to non-traditional fields – defined as “occupations or fields of work, such as careers in computer science, technology, and other current and emerging high skill occupations, for which individuals from one gender comprise less than 25 percent of the individuals employed in each such occupation or field of work.” Plan to host an event for Women in Manufacturing, that provides hands-on exposure for women and their families, specifically focused on Welding, Diesel, and Automotive. This will include faculty event preparation, engagement of student ambassadors in event preparation and event hosting, and essential supplies to facilitate that event. Event planned for August 2021.
- **Supporting Students Experiencing Homelessness (SSEH). SBCTC (\$216,000).** Expanded pilot program to provide certain accommodations to students that are experiencing homelessness, housing insecurity, and food insecurity. A total of eight CTC districts will be selected, with no less than four located outside of the Puget Sound region. Target Population: Students experiencing homelessness and students who were in the foster care system when they graduated high school. Proposal includes intensive case management to support student access to regional housing supports, as well as accommodations (including access to locker room and shower facilities; on-campus food pantry and meal options; partnership for local laundromat; transportation; and emergency hotel and housing support). Request is for \$108K per year for two years, which includes 1.0 FTE to support intensive case management and program administration.

- **Student Emergency Assistance Grants, 2021-2023. Funder: SBCTC (\$400,000).** The Student Emergency Assistance Grant (SEAG) Program provides funding for colleges to assist students experiencing unforeseen emergencies or situations that affect the student's ability to attend classes. Clark received initial funding (\$50K per year, 2019-2021). Request of \$200,000 per year includes \$170K in direct student support and \$30K per year in program administration funding.
- **Perkins Leadership Grant (\$20,400).** This funding supports career and technical education programs, including program development and adaptation, special populations, student leadership, and industry professional development. Funding requested to support Summer 2021 infrastructure planning for Boschma Farms to include advanced manufacturing. Two faculty leads will connect with regional industry and community partners to identify current and emerging needs of northern Clark County, as well as develop project management plans for the advanced manufacturing center at North campus. Some funding (32%) was allocated under Reserves to allow flexibility throughout the academic year to serve other eligible projects.
- **Workforce Development Funds FY22 (\$45,000).** Funds are intended to alleviate budgetary deficits caused or exacerbated by COVID-19. This is a one-time change to how Workforce Development Funds are administered. These funds are highly flexible; allowable uses include but are not limited to capital outlays for instructional equipment, curriculum development, supporting partnerships among employers, training providers and workers, and other costs associated with instruction. Focus will be on moving Medical Assisting Program to Clark College at WSU-V for co-location with other health sciences programs. This includes funding for minor facilities work and equipment.
- **Career Launch Program Endorsement.** No direct funding at this time, but endorsement will allow a program to apply for enhanced FTES and/or capital equipment funding – expected Aug/Sept (see above). Applications outline expectations for each partner, including letters of support from ESD 112 and SW WA STEM/Career Connect SW..
 - **Cybersecurity Technician Career Launch Program.** Endorsement of the Bachelor of Applied Science – Cybersecurity. This includes college and employer partnership application to demonstrate earn-and-learn model with PeaceHealth.
 - **Welding Technician Career Launch Program.** Endorsement of the Associate of Applied Technology – Welding. This includes college and employer partnership application to demonstrate earn-and-learn model with Madden Fabrication.
 - **Cuisine Management Technician Career Launch Program.** Endorsement of the Associate of Applied Technology – Cuisine Management. This includes college and employer partnership application to demonstrate earn-and-learn model with Beaches Restaurant and Bar.
 - **Network Technology Technician Career Launch Program.** Endorsement of the Associate of Applied Technology – Network Technology. This includes college and employer partnership application to demonstrate earn-and-learn model with On Line Support.
 - **Early Childhood Educator Career Launch Program.** Endorsement of the Associate of Applied Science – Early Childhood Education. This includes college and employer partnership application to demonstrate earn-and-learn model with Child & Family Studies.

Collaborations Submitted

- Department of Labor: H1B One Workforce. Lead Agency: Workforce Southwest. Clark has agreed to provide training cohorts of the Rural Access Mechatronics Program (RAMP), Summer and Winter cohorts starting Winter 2022. Funding would cover cost of instruction for the entire cohort, with WSW conducting recruitment from the broader Portland-Vancouver metro area. Anticipated notification March 2021.
- NSF I-USE Institutional and Community Transformation. Lead Agency: Bellevue College. Statewide project to coordinate and support course-based undergraduate research experiences (CURE). Funding will provide faculty stipends to cover professional development and statewide workgroups to identify strong, existing CUREs, identify barriers to institutionalization, and support broad implementation across institutions. Clark faculty will serve as leads on relevant workgroups. Anticipated notification June 2021.

Funded (\$887,850).

- **Summer Running Start Pilot Program. Funder: OSPI/WA Legislature.** Competitive selection process to pilot a Summer Running Start Program, starting Summer 2021. Eligible Students: Students completing Grade 10 or 11, or recent graduates with less than 5 credits left to graduate with associate degree. Letters of Support provided by Vancouver School District; Evergreen School District; Camas School District; Battle Ground School District; Washougal School District; and Woodland School District.
 - **UPDATE – With additional funding, SBCTC has offered to allow Clark to do a smaller pilot of the Summer Running Start Program for Summer 2021. Dr. Michele Cruse is finalizing details, looking to support 75 Running Start students, at 10 credits including all course fees. Can also extend use of funding from book vouchers that was leftover in 2020-2021.**
- **2021 CDBG, HOME and Affordable Housing Fund. Funder: City of Vancouver (\$188,825).** Submitted application for “Clark East – SND Business Support Framework” to provide funding for two business navigators – one general and one capital funding specialist, as well as funding for laptops, supplies for SND Business Fair, and Pitchfest. Goal is to support at least 40 start-ups or microenterprises (less than 5 employees), with specific emphasis on SND business owners who were disproportionately impacted by the COVID-19 pandemic. Total request is \$188,825 over an 18 month project period. Matching funding was included from Clark College Foundation for Pitchfest (\$25,000) and in-kind forego of indirect rate on salaries of Business Navigators. Leads will present to Clark County in January meeting, with decision made by April 2021.
- **Centers for Excellence for Veteran Student Success. Funder: Dept of Ed. (\$449,459).** Funding to develop comprehensive, single point of contact to coordinate comprehensive support services for veteran students – including academic, financial, physical, and social needs of veteran students. Transform the Veterans Resource Center into a Center of Excellence for Veteran Student Success, through funding for adequate staffing, outreach and recruitment, integration of first-year experience to support student-veteran onboarding, and academic tutoring for core subjects. Staffing will include a full-time Student Success Coach; 0.5 FTE Program Coordinator (to be combined with Cowlitz funding to create 1.0 FTE); and academic tutoring (24 hours per week in VRC). Additionally, funding for outreach and recruitment, disability accommodations (LiveScribe Pens), and basic essentials (housing/food connections). Intended to build capacity for the institution to serve student-veterans, with increased student-veteran year-to-year persistence, credit success rate, and completion rates. Funding for total of \$449,460 over three years, from July 1, 2021 – June 30, 2024. Executive Sponsor: Dr. Michele Cruse. Project Director: Cath Busha. VRC Associate Director: Dave Daly.
- **Professional/Technical Programs Restart Grant. Funder: SBCTC. (\$195,820).** Funding to “restart” professional/ technical programs - meaning to reopen programs that were closed or suspended; reconstitute those that reduced course offerings or limited enrollment; restore pathways to completion that were disrupted by COVID-19; recruit to and retain students in existing programs that are critical to regional economic recovery; ensure that students have clear and unobstructed pathways to credential completion; and reestablish with the appropriate safety measures experiential and/or work-based learning opportunities that were reduced or eliminated due to COVID-19. Funding allocated for: Medical Assisting; Dental Hygiene; Nursing; Larch – Supervisory Management; Mechatronics; Cuisine Management; and Professional Baking & Pastry Arts. Funding is provided to reestablish experiential and/or work-based learning opportunities that were reduced or eliminated due to COVID-19. This includes funding for simulation software, laboratory equipment, HEPA filters for student safety, and laptops for expanded Larch Corrections student participation. Executive Sponsor: Dr. Sachi Horback. Project Directors: Armetta Burney and Brenda Walstead.

- **Department of Children, Youth, and Families (DCYF) Spring Child Care COVID-19 Grant (\$12,800).**
This funding will support teacher salaries and benefits, in support of modifications made due to COVID-19. Funding is based on licensed program capacity. PD: Michele Volk.
- **Department of Children, Youth, and Families (DCYF) Fall Child Care COVID-19 Grant (\$25,600).**
This funding will support the food program and a portion of the extra staffing time spent on screening and cleaning protocols due to COVID-19. Funding is based on licensed program capacity. PD: Michele Volk.
- **Engineering Career Launch Program.** No direct funding at this time, but endorsement of the Associate of Science – AST2 Engineering and the Bachelor of Science in Mechanical Engineering (Clark and WSU-Vancouver). This includes college and employer partnership application to demonstrate earn-and-learn model. Application outlines expectations for each partner, including letters of support from WSW, ESD 112, and SW WA STEM. Endorsement allows a program to apply for enhanced FTES and/or capital equipment funding, if funding becomes available in future biennium.
- **Cisco Networking Academy Grants. Funder: Cisco. (\$12,000)**
 - **CyberOps.** This funding will pay for instructional costs of 3 cohorts of new teachers (up to 24 total instructors) to be trained and certified by Clark College Cisco ITC in the subject of Cybersecurity through a 6-week online training w/tice weekly 1-hour meetings with a trainer. Additional funds for marketing/promotion. Expected to successfully meet stated goals within approximately 10 months.
- **MentorUp.** No direct funding. The purpose of the project is to increase the number and quality of proposals submitted annually. This will be achieved through 2.5 day intensive workshop accompanied by one-on-one mentoring with experienced Principal Investigators and past NSF Program Officers. Principal Investigator (Caleb White) and Co-Principal Investigator (Jesse Kysar). Supports development of ATE proposal for Oct 2021 competition.
- **Mazamas Standard Research Grant. Funder: Mazamas (\$3,346).** Research conducted by Dr. Roberto Anitori, with the title of proposal: “Rock-eating” Microbes from Ice Caves on Mount St. Helens. Funding supports use of specialized equipment (SEM/EDX; Powder XRD) to analyze *in situ* rock samples, extracted from ice caves. Undergraduate research will be conducted with these funds, allowing for 1-2 students to co-investigate with Dr. Anitori – with an emphasis on providing enhanced student research experiences within the BUILD-EXITO cohort.
- **Surveying Technician Career Launch Program.** No direct funding at this time, but applied for endorsement of the Associate of Applied Technology – Surveying. This includes college and employer partnership application to demonstrate earn-and-learn model with MacKay Sposito!. Application outlines expectations for each partner, including letters of support from ESD 112 and SW WA STEM/Career Connect SW. Endorsement would allow a program to apply for enhanced FTES and/or capital equipment funding, if funding becomes available in future biennium.
- **Professional Baking and Pastry Arts Technician Career Launch Program.** No direct funding at this time, but applied for endorsement of the Associate of Applied Technology – Professional Baking and Pastry Arts. This includes college and employer partnership application to demonstrate earn-and-learn model with Eurobake. Application outlines expectations for each partner, including letters of support from ESD 112 and SW WA STEM/Career Connect SW. Endorsement would allow a program to apply for enhanced FTES and/or capital equipment funding, if funding becomes available in future biennium.

Declined

- **Strengthening Community Colleges Training Grants (SCC). Funder: DOL \$1,991,120.** Clark submitted application for the Technology Career Pathways Project, which will build capacity through development of an innovative model for engaging small businesses into curriculum development, vetting, and talent pipelines; and developing short-term trainings to meet emerging needs, within the context of career pathways for students. Short-term micro-credentials, offered through non-credit or credit programs, that provide flexible, innovative trainings to meet current and emerging technology needs. Industry partners included: On Line Support, Fastech Solutions, Gravitare Design, Indevver, and NW & Associates. More specifically, the project will: (1) Convene a Regional Pathways Leadership Team; (2) Engage strategic employer partners to identify knowledge, skills, and abilities for current and emerging occupations; (3) Create 30 short-term, micro-credential trainings that generate workers with the identified knowledge, skills, and abilities to meet regional workforce needs; (4) Enroll 500 participants in the short-term trainings, with student support services to maximize completion; and (5) Develop talent pools, directly linking participants with employers.